

APPLICATION FOR ADMISSION TO SECONDARY SCHOOL SEPTEMBER 2017

This form is **only** to be completed for pupils whose dates of birth fall between **1/09/05 and 31/08/06**.
One form must be completed in respect of **each** child who will start at Secondary School in September 2017.
 You can apply quickly and easily online for school places by visiting
<https://schooladmissions.rhondda-cynon-taff.gov.uk> by no later than **21st October 2016**.
 If you have already applied online, please **DO NOT** complete this paper application form.

1. CHILD'S DETAILS

a.	Legal surname:				
b.	Legal forename:				
c.	Middle name:				
d.	Date of birth:				
e.	Gender	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>
f.	Current address:				
			Postcode:		
<p><i>It is essential that any change to the child's permanent address prior to their admission to a school be reported in writing to the School Admissions Team as soon as possible. It is important to note that further evidence of residence may be requested and information held on other Council databases may be used to verify these details. Please note: if you are due to move house into the catchment area of your preferred school please include proof of tenancy agreement or completed house purchase to assist with your application.</i></p>					
g.	Does the child hold a statement of Special Educational Needs that names a school?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	<i>If yes, please provide the name of the school:</i>				
h.	Is the child a 'Looked After' child (in public care) or previously 'Looked After' child ? (e.g. are they fostered or have they ever been fostered?)	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	<i>If yes, please provide the name of the corporate parent or previous corporate parent:</i>				
i.	Is the child a twin or triplet etc (one of a multiple birth)?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

2. YOUR DETAILS

a.	Your relationship to the child : (e.g. Mother, Father, Social Worker etc.)				
b.	Title (e.g. Mr/Mrs/Miss etc):		c.	Surname:	
d.	First name (s):				
e.	Phone number:				
f.	E-mail address:				
g.	Is your address the same as the child's?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	<i>If no, please provide your address:</i>				
			Postcode:		
h.	Do you have parental responsibility for this child?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	<i>If you have parental responsibility (PR) but you are not the child's parent (e.g. you are a grandparent), please provide proof of PR with this application (e.g. photocopy of a Court Order or letter from Children's Services etc).</i>				
i.	Is the child a member of a Service or Crown Servant family who are returning/moving to the address above to take up duties?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	<i>If yes, what is the moving date?</i>				



3. CURRENT SCHOOL DETAILS

a.	Name of the child's current school (if applicable):	
b.	If the current school is outside Rhondda Cynon Taf please include the school address and the name of the Local Authority.	

4. SCHOOL PREFERENCES

Please Note: Expressing a preference does not guarantee admission to your chosen school. If you do not express a preference or submit your form late it will be less likely that your child will be able to attend the school of your choice.

a.	Please indicate below your preferred school(s) in order of preference; you may express more than one preference and give a reason for your preference(s) if you so wish.		
	1 st		
	2 nd		
	3 rd		

5. ADDITIONAL INFORMATION

a.	Does the child have any special medical circumstances? (Please note: Rhondda Cynon Taf County Borough Council cannot take social or medical reasons into account when allocating places)	Yes		No	
<i>If yes, please state</i>					
b.	Does this child have a sibling (living at the same address) who is currently attending any of your preferred schools stated above, who will continue to attend when this child is due to start (excluding those attending sixth form)?	Yes		No	

*If yes, please provide sibling details below. This child might have multiple siblings so please enter details of the sibling closest in age (**Please note:** Siblings are half, full, step, adoptive or fostered brothers or sisters **and** are living full time / permanently in the same household. Cousins, nephews or nieces are NOT classed as siblings)*

i.	Sibling's legal surname:	
ii.	Sibling's legal first name (s):	
iii.	Sibling's date of birth:	
iv.	School this sibling attends:	

For the full policy and information on School Admissions, including criteria for pupil entry and explanation of the terminology used on this form, please refer to the 'Starting School' Booklet, available in all RCT schools, and online at www.rctcbc.gov.uk/schooladmissions.

Rhondda Cynon Taf CBC will process the information you have provided on this form in accordance with the Data Protection Act 1998 and any amendments to that Act. Any personal information will be held in confidence with only the necessary people able to see or use it. The people who may receive the information you provide include: the current school (if any), the school to which the pupil is to be admitted and any organisation, including other Council departments, legitimately investigating allegations of fraud, other criminal offences or child protection. Please note that the information you provide may also be crosschecked and verified against information held by other Council departments. The information may be used in an anonymous form for statistical purposes.

Rhondda Cynon Taf CBC takes very seriously any attempt to gain an advantage in the admissions process by giving false information, and will investigate fraudulent claims. If we offer a place at a school and then discover that the offer was made on fraudulent or misleading information e.g. a false claim to living at an address, we will withdraw the place offered. Where a place has been offered on false information and submitted, the offer can be withdrawn even after your child has started at the school.

This form must be returned to the Admissions Office at Ty Trevithick, Abercynon, CF45 4UQ **no later than 21st October 2016**. You will be informed of the outcome of your application on 1st March 2017.

I can confirm that the information given on this form is accurate.

Signed: _____

Date: _____

Person named in Section 2 of this form.



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RHONDDA CYNON TAF
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